### **ACCOUNTING / FINANCE STAFF**

## 1. ACCOUNTING

### 2. FINANCE

#### **Qualifications:**

- **1.** MALE / FEMALE, max. 30 years old, Single preferably
- **2.** Min. Bachelor Degree (S1) Majoring in Accounting / Finance / Management / All Major, with GPA Min. 3.00.
- **3.** Fresh Graduates or Work Experience min. 1 years as Accounting / Finance in Accounting / Finance Department.
- **4.** Fluent in English (oral and written).
- ACCOUNTING: Monitoring / Checking / Controling / Supervising / Operating daily Accounting Activity such as: supplementary documents, Making overall journal to make the balance sheet report.
- **FINANCE:** Monitoring / Checking / Controling / Supervising / Operating daily Finance Activity such as: tax invoice & sales invoice & payment, Making Finance Report relating to financial & exit and entry of company money, Making sales billing, etc.
- **5.** Willing to Work Overtime & Work Under Pressure, and Able to work individually and in teams, Have Good Commucation, and Presentation Skills.
- Have a good Time Management and Integrity
- **6.** Office Hours (Monday to Saturday):

Monday – Friday : 08:00 – 16:00

(Break: 1 hour)

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Saturday : 08:00 – 13:00

(Break: 13:00)

- **7.** Dynamic, Active, Confidence, Independent, Creative, Deft, Aggressive, Innovative, Adaptable, Healthy in Physical & Spiritual, and Have good eyes to differentiate color (Tidak buta warna)
- Work Placement in Simprug Jakarta Selatan.

# Send your complete CV along with recent photograph, your Last & Expected Salary to:

pt.lionwings@gmail.com

Or:

#### (RECRUITMENT DEPT.) PT. LION WINGS

### 1. MECHANIC MAINTENANCE STAFF

### 2. MECHANIC ENGINEER STAFF

#### **Qualifications:**

- MALE, Max. 35 years old
- Min. **Diploma (D3)** Mechanical Engineering / Mechatronics Engineering / equivalent, with GPA Min. 3.00.
- Fresh Graduates or Work Experience min. 1 years as Mechanic Staff in Maintenance / Engineering Department.
- Familiar with production machinery: Repairing, Maintain, and Daily Maintenance Work (Periodic Engine Maintenance).
- Making Maintenance Report periodically to The Maintenance or Engineering Manager/ Supervisor in detail and in writing
- Have Computer Skills, min. Ms. Word, Excel, Visio, Power Point, and Presentation Skill.
- Have a passion to work as a Mechanic / Electric.
- Fluent in English (oral and written) preferably.
- Willing to Work Shift & Work Overtime & Work Under Pressure, Ready to Work Hard, Ready to Work Hard, Willing to FieldWork (Genbaism), Able to work individually and in teams.
- Have a good Time Management and Integrity
- Office Hours (Monday to Saturday):

Monday – Friday : Shift I : 06:00 - 14:00

Shift II : 14:00 – 22:00

Shift III : 22:00 – 06:00

(Break: 1 Hour)

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Saturday : Shift I : 06:00 – 11:00

Shift II : 11:00 – 16:00 Shift III : 16:00 – 21:00

(Without a Break), or:

Office Hours (Monday to Saturday):

Monday – Friday : 08:00 - 16:00

(Break: 1 hour)

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Saturday : 08:00 – 13:00

(Without a break)

\*\*\*Accordance with Company requirements

- Dynamic, Active, Independent, Loyal, Flexible, Creative, Innovative, Adaptable, Healthy in Physical & Spiritual, and Have good eyes to differentiate color (Tidak buta warna)
- Work Placement in Cakung Jakarta Timur.

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## PRODUCTION STAFF 1. MIXING PRODUCTION STAFF 2. BLOWING PRODUCTION STAFF

#### **URGENTLY!!!**

#### **Oualifications:**

- MALE, max. 32 years, Single Preferably.
- MIXING: Min. Diploma Degree (D3) Majoring in Chemical Engineering / Chemistry (Kimia Murni) / Industrial Engineering / Mechanical Engineering or Equivalent, with GPA Min. 3.00.
- **BLOWING:** Min. **Diploma Degree (D3)** Majoring in Mechanical Engineering / Electronics Engineering / Industrial Engineering / Mechatronic Engineering / Chemical Engineering or Equivalent, with GPA Min. 3.00.
- Fresh Graduate or Min. 1 year Work Experience as a Mixing Production Staff / Blowing Production Staff from Consumer Good (FMCG) or PMA / Injection Blowing / Plastics / Pharmacy Manufacturing preferably.
- Have Good knowledge of ISO 9001 & 14001, GMP, Safety First, and 5S.
- Responsibility MIXING: Preparing all the materials to be used for mixing (including The weighing, and The preparation per batch / Verify that all batches are produced), Control & Mixing Process, Transfers the results of mixing, Make reports per shift per day, Make raw material stock opname reports, Control and monitor subordinates (operator).
  - Responsibility BLOWING: Running and setting up blowing machine, Running and setting engine utility (compressor, chiller, cooling tower, air conditioner), Control and supervise subordinates (operator), Make material stock reports in the SAP system, Make handover reports per shift.
- Have Skills: Computer Skills, min. Ms. Office (Word, Excel, Power Point, etc), Presentation Skill is a must.
- Fluent in English (oral and written) preferably
- Willing to Work Shift & Work Under Pressure & Overtime, Ready to Work Hard, Willing to work directly in The field (Genbaism), and Able to work individually and in teams
- **Office Hours (Monday to Saturday):**

: Shift I : 06:00 – 14:00 Monday – Friday

Shift III : 14:00 – 22:00 Shift III : 22:00

(Break: 1 Hour)

: Shift I : 06:00 – 11:00 Shift II : 11:00 – 16:00 Saturday : 11:00 - 16:00

Shift III : 16:00 – 21:00

(Without a Break)

- Have a good Time Management and Integrity
- Decisive, Meticulous, Deft, Dynamic, Active, Healthy in Physical & Spiritual, and Have good eyes to differentiate color (Tidak buta warna)
- Work Placement in Cakung Jakarta Timur.

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Or:

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## **QUALITY CONTROL STAFF (QC)**

## 1. IPC (Incoming Process Control - Pasta / Liquid)

## 2. SEMI FINISH (Lab)

#### **Oualifications:**

- FOR IPC: MALE, Max. 30 years old.
- FOR SEMI FINISH: MALE / FEMALE, Max. 30 years old.
- Min. SMAK / Diploma Degree (D3), Majoring in Chemical Analys, Chemical Engineering or Chemistry (Kimia Murni) or Pharmacy or Biotech, Industrial Engineering, with GPA min 3.00
- Fresh Graduate or Min. 1 years experiences as QC IPC Staff / Semi Finish Staff (Lab) in Consumer Good (FMCG) Manufacturing Process / Pharmacy / Plastics / Injection Blowing Manufacturing preferably.
- Familiar with QC Test Methods Measurement, Understanding the process of checking of Chemistry & Physics, Ability to Understand the standardization and quality control product, or packaging, Understand Process of Production & Quality Control.
- **Responsibility IPC:** Control and monitoring all mixing production process (Mixing Results), understand the process parameters.
- **Responsibility SEMI FINISH:** Control and monitoring all filling and packaging production process, Make the specification and standardization.
- Have Good knowledge of ISO 9001 & 14001, Healt Safety & Environment (HSE), and 5S.
- Fluent in English oral and written (preferably).
- Familiar with Computer, Presentation Skill, is a must.
- Willing to Work Shift & Under Pressure & Overtime, Ready to Work Hard, and Working In Field (Genbaism).
- Have a good Time Management and Integrity.
- Office Hours QC IPC:

(Monday to Saturday):

Monday – Friday : Shift I : 06:00 - 14:00Shift II : 14:00 - 22:00

Shift III : 22:00 – 06:00

(Break: 1 Hour)

Saturday : Shift I : 06:00 – 11:00

: Shift I : 06:00 – 11:00 Shift II : 11:00 – 16:00 Shift III : 16:00 – 21:00

(Without a Break)

• Office Hours SEMI FINISH - NON SHIFT: (Monday to Saturday):

Monday – Friday : 08:00 – 16:00

(Break: 1 hour)

Saturday : 08:00 – 13:00

(Without a break)

- Accurate, Skillful, Active, Have good eyes to differentiate color (Tidak Buta Warna)
- Work Placement: in Cakung Jakarta Timur.

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#### **STAFF WAREHOUSE (GUDANG)**

- 1. PICKING FINISH GOOD STAFF (WRH FG)
- 2. INTERNAL MOVING PM (WRH PM)
- 3. ADMIN WAREHOUSE STAFF (ADM OUTBOUND)

#### **Qualifications:**

- WRH FG & PM: MALE, max. 32 years old
- ADM: MALE / FEMALE, max. 30 years old, Single preferably
- Min. **Diploma Degree (D3)** All Major, or Majoring in Accounting, Industrial Engineering, Transportation / Logistics / Logistic & Material Management preferably, with **GPA Min. 3.00**
- Fresh Graduates or Min. 1 year work experience as Admin Warehouse or Warehouse Operational Staff in Warehouse Department, from Consumer Good (FMCG) manufacture preferably
- Have Good knowledge of ISO 9001 & 14001, Health Safety & Environment (HSE)
   / Safety First, and 5S
- Familiar with computer, min. Ms. Office (Word, Excel, Power Point)
- **Responsibility:** Monitoring / Checking / Controling / Supervising / Coaching / Operating daily Warehouse, such as:

WRH FG: Responsible for process performance of storage that goes well in accordance with warehouse management systems and arrangements in the warehouse stock area, Responsible for the smooth and timely delivery FG to the Consumer, and FG withdrawal from production to Warehouse, Responsible for the cleanliness and neatness on FG storage warehouse, Coaching & Ensuring subordinates working properly (Setting subordinate's work schedule).

WRH PM: Responsible for the smooth running of the reception, PM & RM at the Warehouse from Vendors, Responsible for the smooth delivery and accuracy of both PM and RM are sent to Production, Responsible for maintaining the accuracy of the stock and the stock is received and stored in the Warehouse, Responsible for the cleanliness and neatness of storage PM and RM are received and will be sent.

**ADM:** Responsible for Permit administration process, the movement of pallets, checking transaction loading, delivery order, weigh, Responsible for the accuracy and input any file into the system based on transactions in the field, Maintain neatness and history of documents stored in accordance with a predetermined sequence, Reservation.

- Have a good work as a team and great mobility in field team work, Have a good Time Management and Integrity
- Could operate SAP Program for Daily Warehouse's Job (advantage)
- Fluent in English oral and written, preferably (advantage)
- Willing to Work Shift, Under Pressure, Target, and Overtime
- Office Hours (Monday to Saturday):

Monday – Friday : Shift I : 06:00 - 14:00

Shift II : 14:00 - 22:00

(Break: 1 hour)

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Saturday : Shift I : 06:00 – 11:00 Shift II : 11:00 – 16:00

(Without a break)

- Decisive, Meticulous, Deft, Though, Dynamic, Active, Healthy in Physical & Spiritual, and Have good eyes to differentiate color (Tidak buta warna)
- Work Placement: in Cakung Jakarta Timur.

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### pt.lionwings@gmail.com

Or:

(RECRUITMENT DEPT.) PT. LION WINGS
Jl. Inspeksi Cakung Drain Timur No. 1
Jakarta Timur – 13910

