OPEN RECRUITMENT

FOR EDP / IT STAFF - THE EDELWEISS HOTEL YOGYAKARTA

GENERAL KNOWLEDGE, SKILLS AND ABILITIES
(The knowledge, skills and attitudes required for satisfactory job performance)

Knowledge
The incumbent must have proficient knowledge in the following areas:
- Computer hardware and software systems and programs
- Computer networks, network administration and network installation
- Computer troubleshooting
- Computer viruses and security
- E-mail and internet programs

Skills
The incumbent must demonstrate the following skills:
- ability to install and administer computer hardware, software and networks
- analytical and problem solving skills
- decision making skills
- effective verbal, presentation and listening communications skills
- computer skills including the ability to operate computerized accounting,spreadsheet, word-processing, graphics and website development programs at a highly proficient level
- Must have knowledge for Css3,Html5,Jquery,PHP and Photoshop.
- Have knowledge about web server,web design and web development and web responsive.
- Create and Maintenance Server.
- Have experiance atleast 1 year on web develeper.

Personal Attributes
The incumbent must demonstrate the following personal attributes:
- be honest and trustworthy
- be respectful
- possess cultural awareness and sensitivity
- be flexible

Please Send Your CV and Application Letter to:

itm@the-edelweiss.com   **(Nuno   - IT Manager)**
hr.coord@hotel.the-edelweiss.com   **(Huning - HR Coordinator)**

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